

PTA AGM Meeting Minutes 19th November 2021 7.00pm

Apologies: Sarah Morbey, Sarah Gibson

In Attendance: Katrina Dowsland, Rachel Patterson, Nicola Startup, Jemma Clements

Treasurers Report: We no longer have a bank account. Information sent to accountant/treasurer no longer – Account was closed by bank and a cheque sent out with the remaining balance on the account. All treasurer paper documents given to Kat from Karen Stanley. The figures for the account are not up to date. Nicola said a Coop account would be best going forward as Barclays in Helmsley is closing. Around £4,400.00 received from HSBC at closure of account. This roughly tallies with cheques paid to school. £1700.00 in cash also given to Kat. We have around £800-£900 in cheques that need to be reissued. £111 in cash is in the petty cash tin. Kat, Nicola & Jemma to liaise about meeting and discussing signatures for accounts going forward. Yearly audit is needed for our accounts – Audrey Windress is happy to do this for us. Karen said for Nicola to contact her if she needs any help in the treasurer role.

PTA Chair: Katrina Dowsland – Rachel P proposed, Jemma seconded.

PTA Vice Chair: Rachel Patterson – Jemma proposed, Nicola seconded.

Treasurer: Nicola Startup – Kat proposed, Rachel seconded.

Secretary: Jemma Clements – Kat proposed, Nicola seconded.

A.O.B

No other business.

AGM Meeting Closed 7.15pm

General Meeting:

Christmas Hamper:

Numbers given into school today. 58 sheets have been given but spares are still available if anyone can fill more sheets. Donations for hamper needed – Helen Pilmoor happy to wrap hampers up for us. Rachel P has donated a veg box. Donations from other businesses could go in the main hamper.

Film Night:

We are going to try to move this to next week. We are waiting for Mrs Hayes to see if next Friday is ok. If not we could maybe look at starting again after Christmas as children are busy all December. Kat has all the items for tuckshop and popcorn. Kat to let us all know if we have the go ahead for next week.

A.O.B:

Nicola asked if we did bags to school, Sarah Morbey organises this through school.

Date of next meeting:

Monday 17th January 2022 7.00pm – to be confirmed.

Close of meeting: 7.35pm