

## **Gillamoor C of E (VC) Primary School**

### **After school club leader**

**11.25 hours per week (3.15 pm to 5.30 pm daily), term time only**

**Fixed term until July 2027 (depending on funding and uptake)**

**Grade CD**

**To start April 2026**

#### **This role might suit you if you are:**

- Teaching assistants looking for additional working hours
- Newly qualified teaching assistants looking to develop further experience working with children
- Childminders or carers looking to transition to a school-based setting
- Education/childcare students looking for a part time role to balance around their studies.
- We are looking for individuals with experience working with children, whether in play work or educational settings. If you have a passion for creating fun and educational experiences, we would love to hear from you!

#### **Key Duties:**

- Welcome everyone with enthusiasm. Keep track of arrivals so we always know who's joining the fun.
- Deliver engaging activities. Create a mix of safe, enjoyable, and imaginative games and projects that get everyone involved. (You will be supported by staff with activity planning and resources)
- Prepare tasty, healthy snacks. Serve refreshments that keep the group energised, and handle setup and tidying with confidence.
- Set up an inviting space. Make sure the room is ready with everything needed for crafts, games, challenges, or chill-out time.
- Be the calm, caring helper. Offer basic first aid for minor bumps and scrapes, keeping everyone reassured.
- Support with practical tasks. From helping organise belongings to checking in when someone feels unwell, be ready to lend a hand.
- Champion safety and wellbeing. Maintain clear supervision so everyone can relax, have fun, and feel safe throughout the session.

#### **Essential Knowledge & Skills**

- An understanding of and commitment to the provision of good quality childcare
- An understanding of food hygiene rules
- Ability to plan and deliver safe activities relevant to the age of the children
- Some experience of working with children in a play work or educational setting
- Current first aid certificate

## **Our opportunity**

Our wraparound care offer is expanding so we are searching for someone with a keen interest to lead this provision. We will be offering after school club each day 3.15 pm to 5.30 pm and you will be responsible for a group (up to 15 pupils) of children aged 4-11years. It is expected that you will work in partnership with school staff to plan activities and resources. You will setup after school club with a range of activities to promote engagement and enjoyment, including a healthy snack. It is important that you are able to remain calm and supportive in all situations and are able to promote children to be as independent as possible.

## **We can offer you:**

- A warm, friendly and happy school where there is a culture of kindness, respect and support for each other
- Happy children who are enthusiastic and engaged in their learning
- Supportive parents who are proud to send their children to our village school
- A school with exciting and attractive learning environments
- A staff team that truly values the contribution of each member

**To confirm your interest, or to arrange an informal discussion about the role, please contact Mrs Hugill, School Business Manager**

**[admin@gillamoor.n-yorks.sch.uk](mailto:admin@gillamoor.n-yorks.sch.uk) or telephone 01751 431643**

**Closing date:** 12 noon, Monday 9 March 2026

**Shortlisting:** week commencing 9 March 2026

Shortlisted applicants will be contacted as soon as possible by email and telephone to confirm interview details.

**Interviews:** 17 March 2026

*We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for this post. This post will be subject to enhanced checks.*