

## Minutes of a meeting of the Governing Board of Gillamoor School held at the school on Tuesday 11<sup>th</sup> February 2025 at 6:30pm

<b>Present:</b>	
Tamsin Eley (HT)	Headteacher
Stuart Patterson (SP) (Chair)	Co-opted Governor
Aniko Sheppard (AS)	Foundation Governor
Paul Normandale (PN)	Co-opted Governor
Emma Smith (ES)	Parent Governor
Charlotte Pope (CP)	Staff Governor
Paul Sunderland (PS)	Foundation Governor
Ellie Roberts (ER)	Co-opted Governor [via Teams; elected during meeting]
<b>In attendance:</b>	
Lydia Waites (LW)	NYC Clerk [via Teams]
<b>Apologies:</b>	
<b>Vacancies:</b>	
	2 x Co-Opted Governors

### Colour coding Key – Highlighting Governor Core Functions

Red – Strategy Challenge/question

Blue – Approval/Decision taken

Green – Performance Challenge/Question

Purple – Financial Challenge/Question

Item	Minute	Lead
1.0225	<b>Welcome and Introductions</b> SP left the room and governors voted by show of hands to elect him as Chair. ER joined the meeting virtually and governors voted to elect her to the board as a Co-opted Governor.	
2.0225	<b>Apologies (with and without acceptance)</b> No apologies.	
3.0225	<b>Consideration of which items should be confidential</b> Any confidential items will be minuted as such as they arise. <i>Discussions under item 7 and 12 were minuted separately and confidentially. Minutes 7.0225c and 12.0225c refer.</i>	
4.0225	<b>Approval of minutes from the last meeting</b> Governors reviewed the minutes of the FGB meeting held 19.11.24 and agreed that these are a correct record.	
5.0225	<b>Matters arising from the previous meeting/update on action points</b> None to carry over.	
6.0225	<b>Any other urgent business</b> SP shared that there are two potential governors joining the board who will be attending the next FGB meeting.	
7.0225	<b>Report from the Headteacher</b> There have been difficulties scheduling full staff meetings due to staff illness and work schedules. This has delayed the work that needs doing on questioning techniques etc. for the SDP and has been unfortunately unavoidable.  2 children have left and 2 have joined the school since the autumn term. HT discussed the demographic of the pupil base.	

	<p>Most of the persistent absentees have now left the school, so attendance has improved and is not such a concern. HT has communicated via the school newsletter about families lying about illness to take children on holidays and the message has hopefully been received.</p> <p>Governors were circulated copies of pupils' anonymised reading tests for their reference. HT elucidated on the tests and explained how the testing works and how attainment data and progress are measured. Governors noted that the performance is demonstrably positive and scores in the top third of the school are particularly impressive.</p> <p><b>Q: How often are the tests?</b>  <b>A: English is 2 times per year, Maths [missed this].</b></p> <p>Staffing remains relatively unchanged since the previous meeting. The wellbeing initiatives that were put in place are still in place.</p> <p>No safeguarding concerns have been raised. <i>A further safeguarding issue under this item was minuted separately and confidentially. Minute 7.0225c refers.</i></p> <p>There are no significant updates to the curriculum – it is a case of continuing to embed existing practice.</p> <p>Every member of staff has had de-escalation and physical restraint training.</p> <p>There 6 pupil premium students at present.</p> <p><b>Q: What does the pupil premium funding go towards?</b>  <b>A: Intervention programmes and software for additional support, for instance.</b></p> <p>Some of the sports premium will be used towards a school trip to the beach.</p> <p>The diocese has had minimal involvement with the school this year. There are schools that need the support more, so it is not an issue, but it is something HT noted needs to be addressed.</p>	
8.0225	<p><b>Health and safety and premises update</b>  A health and safety and premises inspection took place recently, which flagged some things but nothing of significant concern. Lorraine and the caretaker, Helen, are very on top of things on-site. A vinyl hard flooring will be installed in one of the classrooms, which will be painted along with the kitchen during the Easter holidays.</p>	
9.0225	<p><b>Governing Board Update</b>  Governors discussed the need for a Vice Chair. <i>AS volunteered to take on the role for the term of a year and governors voted unanimously in favour of this by show of hands.</i></p>	
10.0225	<p><b>Governor Training and development</b>  Governors were reminded to complete any outstanding mandatory training. New governor email addresses to be shared with LW when available.</p>	HT / Chair
11.0225	<p><b>Policy Review</b>  Governors to review and approve the Behaviour Policy on the School Bus ASAP.</p>	Govs
12.0225	<p><b>Any other business</b>  <b>Q: Regarding the power cut last week, how were parents made aware of this?</b>  <b>A: We contacted parents at their primary contact numbers and put out a message via all available channels so parents would see. Children would have been safe at the school, but we weren't equipped to handle a full school of children with one toilet.</b></p>	

	<p>Q: How long was the power off for? A: 3 hours, though we were told it could take that long for the electrician to come out.</p> <p>Governors discussed this.</p> <p><i>CP left the meeting at this point. The following discussion was recorded separately and confidentially. Minute 12.0225c refers.</i></p>	
13.0225	<p><b>How has this meeting impacted on the welfare and progress of our pupils?</b> Governors helped HT make decisions that will impact the wider school, posed challenges to the Headteacher, and elected a new governor.</p>	
14.0225	<p><b>Date of next meeting/s</b> FGB Tue 6<sup>th</sup> May. 6:30pm.</p>	

*Meeting closed 7:45pm.*

**Actions arising from the meeting held 11<sup>th</sup> February 2025**

<b>Item</b>	<b>Action</b>	<b>Lead</b>
11.0225	Governors to review and approve the Behaviour Policy on the School Bus ASAP.	Govs
10.0225	New governor email addresses to be shared with LW when available.	HT/Chair

Minutes produced by Lydia Waites – Clerk  
Signed ..... (Chair) Date .....